

15 DEC 1976

MEMORANDUM FOR: Executive Officer to the DDA
FROM : [REDACTED]
Chief, Physical Security Division
SUBJECT : Verbal Request for Telephone Answering
Device for M&A Staff, DDA

1. At the request of [REDACTED] Management and Assessment Staff, DDA, a representative of the Physical Security Division visited her on 23 November 1976 to discuss referent request for a telephone answering device. [REDACTED] explained that being separated from the rest of the DDA Staff and being a small staff, it is sometimes difficult to arrange for duty hours telephone coverage. In order to alleviate this problem, it was requested that a telephone answering device be approved for use on telephone number [REDACTED] in Room 7C-18, Headquarters, at times when office coverage so dictates.

2. The Agency concern against this type of installation was explained to [REDACTED] as well as some of the anticipated technical problem areas. The matter was then discussed with the Technical Security Division/OS, which advises that there are no security objections to the installation of a telephone answering device in Room 7C-18, extension [REDACTED] providing the following conditions can be met.

a. The telephone answering device must be a variety that cannot be remotely interrogated.

b. The installation must be in conformity with accepted electrical and telephone installation criteria.

c. No classified subjects or discussions can be conducted on this black line installation.

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d. Maintenance and/or repair, if necessary, must be made only with the approvals of the Telephone Facilities Branch, OC and the Technical Security Division, OS.

3. If there should be any questions generated by this

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CONCUR:

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Chief, Technical Security Division

22 Dec 76
Date